

**IAH-CNC Inc. Annual General Meeting**  
**6:30 – 7:30 p.m. Wednesday September 19, 2012**  
**Sheraton on the Falls, Niagara Falls, Ontario**

**Minutes**

1. Call to Order and Introductions – Grant Ferguson

- Introduction of regional representatives.
- 52 people present at the meeting

2. Approval of Agenda

- (Moved by Chris Monroe, seconded by Stephen DiBiase, motion carried)

3. Update by the President

- Grant provided an overview of the IAH-CNC.
- Thanked the organizers of the Congress – it is to date a great success
- Next year we will be having a conference in Montreal jointly organized with the CGS
- There is no conference planned for 2014 at this time.
- Grant Ferguson has spoken to Dave Cramer, newly elected VP of the US IAH Chapter. We have started preliminary discussions to explore the possibility of having a joint conference with our US friends

4. Presentation of the Financial Statement

- Started an internal review of finances.
- Very healthy balance sheet
- Accounts have not yet been audited
- Laura Olmstead spoke of organizations that are assisting international groups with water issues, for example UniWater

- Don Ford expressed the need to also address domestic issues related to potable water. He encouraged everyone to participate and engage in dialogue to improve our domestic water issues.
  - Stephen DiBiase informed the group of discussions within the IAH-CNC to promote the sharing of technical hydrogeology presentations across Canada
  - Tammy Middleton stated their local group in Waterloo has been very successful in getting attendance to monthly presentations, she suggested this could be one group that share their presentations.
  - The National Canadian Water Association, an association that deals mostly with surface water, is looking to hire someone to advocate the regulators
  - Marie-Eve (member from Calgary) expressed the desire to help give back to the community and strongly supported the idea of giving back to aboriginal communities. She mentioned the CWRA helps organize groups to discuss the need for supporting aboriginal communities.
  - Dave Cramer (US member) explained they have created an endowment fund to help finance such projects, he encouraged us to do something similar
  - Chris Monroe mentioned discussions at the Board meeting, Martin Stewart (Treasurer) will complete an analysis of previous years' income and expenses to help the group plan spending for special projects in the future.
  - Guy Patrick suggested we need more member engagement such as Professional Development workshops, webinars, etc.
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- Audit of financial books. It is proposed we do an informal audit of the past year's books. A committee of 3 members is required to review the books.
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- **Action item: Don Ford to form an audit committee to review the financial statements from the past years; Chris Monroe and Tony Lottimer volunteered to assist.**

The audit committee will provide recommendations to the board.

Heather Wilson volunteered to assist the board in developing a terms of reference.

Steve DeBiase informed the group that Andrew Pigett, responsible for the Congress finances, suggested we also request formal tax advice when we conduct the formal audit of the books.

Steve Usher suggested we audit the year including the congress (2012). To minimize costs have the audit committee review the first three years prior to the Congress.

**Motion: to strike a committee to conduct a self-audit for all years since incorporation up to 2011. This committee will bring to the attention of the board any concerns or inconsistencies**

(moved by Jeff Bell, seconded by Joanne Thompson, motion carried)

**Motion: The board is to appoint an auditor for the current fiscal year (2012), the board is to get multiple quotes given the high potential cost of this exercise.**

(moved by Stephen DiBiase, seconded by Chris Monroe, motion carried)

## 5. Update on Membership

- Dan Palombi: Membership is approximately 400. Events such as the conference typically boost registration.
- We also have some Corporate members including Golder, Burnside, WESA, ...)
- Approximately 30 students
- 100 on-line members
- Our membership sponsors 35 members internationally
- Ontario and Alberta have the most members.

Question: what is the biggest challenge to administer the membership?  
We automated the registration system a few years ago, it is becoming much easier to administer.

We are considering including paper invoices with the newsletter to prompt people to register.

One large challenge is the communication with head office.

Comments: We need to make the organization more relevant, provide more benefits to students, and subsidize students to come to the conference.

## 6. Update on Communications

Clarification regarding registration: we started using online registration a few years ago to facilitate the process, with each year it has become more accessible.

Garth van der Kamp has compiled general interest items for the web site including some videos. The most frequented part of the site is the “jobs” section. We are also sharing information from different divisions (Australia and the US).

Clarification: newsletters are not posted on the web. This is one of the benefits of the membership. Newsletters for the US chapter are posted on their web site.

For the next newsletter everyone was encouraged to provide comments regarding the Congress. All submissions are due by the end of November.

## 7. Elections of Directors and President

*The following people have volunteered to run for positions on the IAH-CNC Inc. Board for a 3-year period beginning immediately following the election.*

- B. C.: Gwyn Graham
- Alberta: Joe Ridell
- Saskatchewan: Nolan Shaheen
- Manitoba: Jeff Bell
- Ontario : Nataliya Tkach and Stephen DiBiase
- Quebec: Marie Larocque
- Maritimes: Mark King

### Additional Director Positions (5)

- Martin Stewart
- Harm Maathuis
- Joanne Thompson
- Nell van Walsum
- Mark Bietting

President:

- Grant Ferguson

There were no further nominations from the floor.

Motion to vote the slate of candidates:

(Moved by Don Ford, seconded by Magdi Widaatalla, motion carried)

## 8. Other Business

### a. UniWater

Laura Olmstead spoke about UniWater, a not-for-profit organization that promotes the education of specialists in-country. They are currently working on projects in Zambia and Nigeria. Please check the web site for more information how you can contribute and/or participate.

### b. Other

#### Montreal Conference (2013)

Marie Larocque explained the 2013 Conference will be held at the end of September in Montreal, organized in collaboration with the CGS and NAGS. The Conference will follow the usual format of starting Monday and continuing to Thursday. The venue is the Hilton Bonaventure in downtown Montreal. A flier was provided with the Congress package, it lists all the proposed technical sessions. If you have any suggestions, please send them to Marie Laroque. We have extended an invitation to next year's Darcy lecturer (David Rudolph). All this information will be included in the upcoming IAH-CNC Bulletin.

## 9. Adjournment

Don Ford moved to adjourn the meeting.