

**2016 Annual General Meeting  
International Association of Hydrogeologists – Canadian National Chapter  
CWRA Conference, Bonaventure Hotel, Montreal  
May 25, 2016**

**MEETING MINUTES**

The 2016 Annual General Meeting of the IAH-CNC membership was held on Wednesday, May 25, 2016. Some members attended by teleconference. A list of attendees is attached. The meeting was chaired by IAH-CNC President, Diana Allen.

**1. CALL TO ORDER:**

The meeting was called to order by Diana Allen at 6:35 p.m. EDT.

Diana Allen noted that the Notice of this Meeting had been duly served and directed that a copy of this notice to be retained by the Secretary with this meeting's records.

Diana Allen confirmed that there was a quorum present and, unless there were any objections, the meeting was declared properly called and properly constituted for the transaction of business, and would proceed with the published Agenda. No objections were raised.

**MOTION FROM FLOOR: To proceed with the published Agenda.** Moved by Don Ford; seconded by Steve Holysh.

Diana asked if there were any objections to the motion from those present in person or those present by teleconference. No objections were raised. Diana declared the motion: **Carried.**

**2. MINUTES OF THE 2015 ANNUAL GENERAL MEETING**

Diana Allen noted Minutes of the 2015 Annual General Meeting of the IAH-CNC, on October 28, 2015 in Waterloo were made available on the IAH-CNC webpage and notice was sent via email to the membership. Diana proposed to waive the reading of the Minutes of the 2015 Annual General Meeting unless there was objection. No objections were raised.

Diana Allen asked if there were any errors or omissions in the 2015 AGM minutes. Don Ford noted that he was present at the 2015 AGM and asked that his name be added to the meeting minutes' list of those present.

Diana Allen proposed that if there were no further corrections, she would entertain a motion from the floor that the Minutes of the 2015 Annual General Meeting of the IAH-CNC be adopted as amended. No objections were raised.

**MOTION FROM FLOOR: The Minutes of the 2015 Annual General Meeting of the IAH-CNC, on October 28, 2015 in Waterloo be adopted as amended.** Moved by Don Ford; seconded by Bob Betcher.

Diana Allen asked if there were any objections to the motion from those present in person or those present by teleconference. No objections were raised. Diana declared the motion: **Carried.**

Diana Allen asked if there was any business arising from the Minutes that is not otherwise addressed in this Agenda. No additional business arising was raised.

### **3. SPECIAL RESOLUTION**

Diana Allen noted that the members of the IAH-CNC have received the scripted Special Resolution of Members concerning the articles of continuance for the corporation (IAH-CNC Inc.) and the revised by-laws. This special resolution was prepared by the IAH-CNC lawyer. Diana Allen read the Special Resolution and then directed the Secretary of the meeting to append the Special Resolution of Members to the minutes of the meeting.

Diana Allen informed the assembly that the Board of Directors and the Executive Committee voted unanimously at the April 8, 2016 Board and Executive meeting to recommend that IAH-CNC membership vote in favour of the Special Resolution.

Diana Allen reminded those in attendance in person or by teleconference that they may only vote if they are a member in good standing of the IAH-CNC. An attendance sheet has been circulated. Diana Allen asked if there were any members present who have been appointed a proxy holder.

Bob Betcher confirmed that he had been appointed a proxy holder by six (6) IAH-CNC members. Diana Allen confirmed that she had been appointed a proxy holder by one (1) IAH-CNC member. Diana Allen asked that the signed proxy forms be given to the Secretary so that they may be retained.

Diana Allen entertained a motion to accept the Special Resolution of Members”

**MOTION FROM FLOOR: The Special Resolution of Members concerning the articles of continuance for the corporation (IAH-CNC Inc.) and the revised by-laws be accepted.** Moved by Don Ford; seconded by Marie Larocque.

Diana Allen asked if there were any objections to the motion from those present in person or present by teleconference. No objections were raised. Diana declared the motion: **Carried.**

### **4. REPORT OF THE PRESIDENT**

Diana Allen noted that the Directors and the Executive Committee had received the President’s Report – May, 2016 and then provided an overview of the President’s Report, and directed the Secretary of the meeting to append the President’s Report – May, 2016 to the minutes of the meeting, and to have them posted on the IAH-CNC website.

Diana Allen entertained a motion to have the President's Report for 2016 accepted as presented.

**MOTION FROM FLOOR: The President's Report for 2016 be accepted as presented by the President.** Moved by Steve Holysh; seconded by Yves Michaud.

Diana Allen asked if there were any objections to the motion from those present in person or present by teleconference. No objections were raised. Diana declared the motion: **Carried.**

Alfonso Rivera asked about upcoming conferences and Diana Allen provided an overview of planned conferences 2017 to 2019 and referred members to the President's Report for additional information.

## **5. REPORT OF THE TREASURER**

Diana Allen provided an overview of the Financial Statement on behalf of the Treasurer, Kim Gilder who was unable to attend due to unforeseen circumstances. Diana Allen noted that these were unaudited statements.

Diana Allen referred to the scholarship fund and that two attempts were made to garner scholarship applicants and none were received. Yves Michaud asked if the scholarship program was sufficiently advertised and Yves noted that he had not heard about it. Diana informed the members that a notice was sent to one contact at each university in Canada however the notice was not posted to the IAH-CNC website. It will be posted in the future as well as included in the June 2016 IAH-CNC Bulletin. There was a discussion about sending the notice directly to students.

Don Ford asked that in addition to the Financial Statement that a statement of Income and Expenses be included and attached to the minutes. Don Ford also noted that at a previous AGM he agreed to be part of a members done audit. Diana Allen said that the IAH-CNC has used Public Accountant reviews and that an action item from the May 24, 2016 Board and Executive Committee meeting is to find a Public Accountant to review the January 1, 2015 to April 30, 2016 and the May 1, 2016 to April 30, 2017 financial statements.

Diana Allen informed the assembly that the financial statements are to be prepared and presented within six months following the end of the fiscal year. Therefore going forward a fiscal year of May 1st to April 31st will be used.

Diana Allen stated if the membership agrees the unaudited statements will be included with the minutes of this meeting. No objections were raised and the unaudited statements are appended to these minutes.

Diana Allen entertained a motion to accept the financial statements for 2015 as presented on behalf of the Treasurer.

### **MOTION FROM FLOOR: The motion to accept the financial statements for 2015/2016 as presented.**

Moved by Don Ford; seconded by Alfonso Rivera.

Diana Allen asked if there were any objections to the motion from those present in person or present by teleconference. No objections were raised. Diana declared the motion: **Carried.**

## **6. UPDATE ON MEMBERSHIP**

Diana Allen asked the Membership Officer, Kristina Anderson, to give her report.

Kristina Anderson provided an overview of the current statistics on IAH-CNC membership: 362 members; as of early April there were 308 and as of end of May there were 330. One third of IAH-CNC

memberships are for the printed version of the IAH journal and two thirds of members are on-line journal members.

There were no comments or questions. Diana Allen thanked Kristina for the report.

## **7. UPDATE ON COMMUNICATIONS**

Diana Allen asked the Communications Officer, Stephen Di Biase, to give his report.

Stephen Di Biase provided an overview of the following:

- IAH-CNC Bulletin (newsletter) activities, which is published twice per year (December and June) and members are encouraged to send articles and/or news items for the Bulletin directly to Stephen, or their provincial representative or to submit them via the IAH-CNC website;
- Updates are sent directly to membership via e-mail and members are encouraged to send news to Stephen to be sent out as part of the updates; and
- IAH-CNC Website, for which an IT service provider is required; an RFP will be issued for this. If anyone knows of a professional IT service provider who they would like on the RFP distribution list please forward names and contact information to Stephen Di Biase.

There were no comments or questions. Diana Allen thanked Stephen for the report.

## **8. UNFINISHED BUSINESS**

Diana Allen asked if there was any unfinished business to be raised before the assembly.

Don Ford noted that another task he volunteered for was the development of other awards the IAH-CNC could sponsor. Bob Betcher responded that an action item from the May 24, 2016 Board and Executive Committee meeting was that Bob and Don Ford are to formalise the award write-up and send it to the Directors and the EC. Diana Allen is to place the other awards item on the next Board and Executive Committee meeting agenda. Bob was going to contact Don Ford about this after this meeting.

Bob Betcher and Don Ford informed the assembly that the IAH-CNC is still looking for other award ideas, such as for long service which would not conflict with the Farvolden Award. Don Ford mentioned that other awards, such as ones for community service, service to the IAH and an early career award are under consideration.

**ACTION: Bob Betcher is to follow-up with Don Ford on the other awards item. If anyone has ideas for other awards, they are asked to forward them to Don Ford and Bob Betcher.**

## **9. NEW BUSINESS**

Diana Allen asked if there were any items of New Business to be raised before the assembly.

Jim Roy asked if ideas are still being sought for use of IAH-CNC funds. If so, how and to whom does one submit the ideas? Diana Allen responded that yes ideas are still being considered, for example, for symposium and workshop sponsorships. Please forward any ideas to Diana Allen and they will be brought to the IAH-CNC Board.

## **10. NEXT ANNUAL GENERAL MEETING**

Diana Allen informed the assembly that the next Annual General Meeting of the IAH-CNC will be convened in the Fall of 2017 at the GeoOttawa2017 conference, with due notice to be provided to members and Directors in accordance with the provisions of the By-Laws.

## **11. ADJOURNMENT**

**MOTION FROM FLOOR: To adjourn the meeting.** Moved by Don Ford.

Diana Allen declared that the motion is **CARRIED**. This AGM is now closed.

\*\*\*

Minutes recorded by: Heather Wilson, IAH-CNC Secretary

Draft Minutes approved: October 17, 2016 IAH-CNC Board and Executive Meeting

Minutes approved: [date, AGM 2017 meeting, pending]

<b>Appended Documents</b>
Special Resolution of Members <ul style="list-style-type: none"><li>• Articles of Continuance</li><li>• Bylaws of the Corporation</li></ul>
President's Report
Financial Statement and Financial Summary

**SPECIAL RESOLUTION OF MEMBERS  
OF  
THE INTERNATIONAL ASSOCIATION OF HYDROGEOLOGISTS -  
CANADIAN NATIONAL CHAPTER INC.  
(the "Corporation")**

Continuing the Corporation under the provisions of the *Canada Not-for-profit Corporations Act* and authorizing the directors to apply for a Certificate of Continuance.

**WHEREAS** the Corporation was incorporated under Part II of the *Canada Corporations Act* by Letters Patent dated the 11<sup>th</sup> day of May, 2009; and

**WHEREAS** it is considered to be in the best interests of the Corporation that it be continued under the *Canada Not-for-profit Corporations Act* (the "**NFP Act**") pursuant to section 297 of the NFP Act;

**BE IT RESOLVED AS A SPECIAL RESOLUTION THAT:**

1. The directors of the Corporation are authorized and directed to make an application under section 297 of the NFP Act to the Director appointed under the NFP Act for a Certificate of Continuance of the Corporation;
2. The Articles of Continuance (transition) of the Corporation, which have been submitted to this meeting and are annexed to these minutes as Schedule A, are approved;
3. The general operating by-law of the Corporation (as amended) is repealed effective on the date that the Corporation continues under the NFP Act and the new general operating by-law No.1 which has been submitted to this meeting and is annexed to these minutes as Schedule B is approved and will be effective on the same date.
4. Any one of the officers and directors of the Corporation is authorized to take all such actions and execute and deliver all such documentation, including the annexed Articles of Continuance (transition), the notice of registered office and of directors in the forms fixed by the Director, which are necessary or desirable for the implementation of this resolution.

The undersigned, being the duly appointed President of the Corporation, certifies that the above is a true and correct copy of a special resolution of THE INTERNATIONAL ASSOCIATION OF HYDROGEOLOGISTS - CANADIAN NATIONAL CHAPTER INC., passed at a meeting of members held on the \_\_\_\_ day of April, 2016, by a majority of not less than two-thirds of the votes cast by the members of the Corporation who voted in respect of the resolution, and the resolution is in full force and effect, unamended as of the date below.

Dated as of the \_\_\_\_ day of April, 2016

\_\_\_\_\_

## **Schedule A**

Please see attached.



## Canada Not-for-profit Corporations Act (NFP Act)

### Form 4031

#### Articles of Continuance (transition)

To be used only for a continuance from the *Canada Corporations Act*, Part II.

##### 1 Current name of the corporation

THE INTERNATIONAL ASSOCIATION OF HYDROGEOLOGISTS - CANADIAN NATIONAL CHAPTER INC.

##### 2 If a change of name is requested, indicate proposed corporate name

##### 3 Corporation number

4 | 5 | 1 | 8 | 6 | 4 | — | 1

##### 4 The province or territory in Canada where the registered office is situated

MANITOBA

##### 5 Minimum and maximum number of directors (for a fixed number, indicate the same number in both boxes)

Minimum number 3

Maximum Number 16

##### 6 Statement of the purpose of the corporation

To promote the study, knowledge and exchange of information on the science of hydrogeology and its application for common good in Canada and to promote cooperation and facilitate the international exchange of information on groundwater.

##### 7 Restrictions on the activities that the corporation may carry on, if any

None



**Form 4031**

**Articles of Continuance (transition)**

**8 The classes, or regional or other groups, of members that the corporation is authorized to establish**

The Corporation is authorized to establish Regular Members, Student Members, Associate Student Members, Retired Members, Life Members and Corporate Members as follows:

- (a) The Regular Members are entitled to receive notice of and attend at all meetings of members and each such Regular Member shall be entitled to one (1) vote at such meetings;
- (b) The Student Members are entitled to receive notice of and attend at all meetings of members and each such Student Member shall be entitled to one (1) vote at such meetings;
- (c) Except as otherwise provided in the *Canada Not-for-profit Corporations Act*, S.C. 2009 c. 23, the Associate Student Members shall not be entitled to receive notice of, attend or vote at meetings of members of the Corporation;
- (d) The Retired Members are entitled to receive notice of and attend at all meetings of members and each such Retired Member shall be entitled to one (1) vote at such meetings;
- (e) The Life Members are entitled to receive notice of and attend at all meetings of members and each such Life Member shall be entitled to one (1) vote at such meetings; and
- (f) Except as otherwise provided in the *Canada Not-for-profit Corporations Act*, S.C. 2009 c. 23, the Corporate Members shall not be entitled to receive notice of, attend or vote at meetings of members of the Corporation

**9 Statement regarding the distribution of property remaining on liquidation**

Any property remaining on liquidation of the Corporation, after discharge of all liabilities, shall be distributed to the International Association of Hydrogeologists or if the International Association of Hydrogeologists is no longer in existence, to one or more organizations in Canada carrying on similar activities, the undertaking of which is charitable or beneficial to the community, and that it is agreed to by a majority of the Board.

**10 Additional provisions, if any**

A. If authorized by a by-law which is duly adopted by the directors and confirmed by ordinary resolution of the members, the directors of the corporation may from time to time:

- (a) borrow money on the credit of the corporation;
- (b) issue, reissue, sell, pledge or hypothecate debt obligations of the corporation; and
- (c) mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the corporation, owned or subsequently acquired to secure any debt obligation of the corporation.

Any such by-law may provide for the delegation of such powers by the directors to such officers or directors of the corporation to such extent and in such manner as may be set out in the by-law.

Nothing herein limits or restricts the borrowing of money by the corporation on bills of exchange or promissory notes made, drawn, accepted or endorsed by or on behalf of the corporation.

B. The non-voting members shall not be entitled to vote separately, as a class or group on an amendment, or proposal to make an amendment, to:

- (a) effect an exchange, reclassification or cancellation of all or part of the membership of such class; or
- (b) create a new class or group of members having rights equal or superior to those of the non-voting members.

**11 Declaration**

I hereby certify that I am a director or an authorized officer of the corporation continuing into the NFP Act.

*Signature* \_\_\_\_\_

*Print name* \_\_\_\_\_

*Phone number* (        )        -       

**Note: A person who makes, or assists in making, a false or misleading statement is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000 or to imprisonment for a term of not more than six months or to both (subsection 262(2) of the NFP Act).**

## **Schedule B**

Please see attached.

## **BY-LAW NO. 1**

**A by-law relating generally to the conduct of the affairs of**

**THE INTERNATIONAL ASSOCIATION OF  
HYDROGEOLOGISTS - CANADIAN NATIONAL CHAPTER INC. /**

**L'ASSOCIATION INTERNATIONALE DES HYDROGÉOLOGUES – SECTION  
NATIONALE CANADIENNE INC**

**(the "Corporation")**

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**BE IT ENACTED as a by-law of the Corporation as follows:**

## **SECTION 1 - GENERAL**

### **1.1 Definitions**

In this by-law and all other by-laws of the Corporation, unless the context otherwise requires:

"**Act**" means the *Canada Not-For-Profit Corporations Act* S.C. 2009, c. 23 including the Regulations made pursuant to the Act, and any statute or regulations that may be substituted, as amended from time to time;

"**articles**" means the original or restated articles of incorporation or articles of amendment, amalgamation, continuance, reorganization, arrangement or revival of the Corporation;

"**board**" means the board of directors of the Corporation and "director" means a member of the board;

"**by-law**" means this by-law and any other by-law of the Corporation as amended and which are, from time to time, in force and effect;

"**IAH**" means the International Association of Hydrogeologists; the World-wide Groundwater Organisation, which is the parent body of the Corporation;

"**meeting of members**" includes an annual meeting of members or a special meeting of members; "special meeting of members" includes a meeting of any class or classes of members and a special meeting of all members entitled to vote at an annual meeting of members;

"**ordinary resolution**" means a resolution passed by a majority of not less than 50% plus 1 of the votes cast on that resolution;

"**proposal**" means a proposal submitted by a member of the Corporation that meets the requirements of section 163 (Member Proposals) of the Act;

"**Regulations**" means the regulations made under the Act, as amended, restated or in effect from time to time; and

"**special resolution**" means a resolution passed by a majority of not less than two-thirds (2/3) of the votes cast on that resolution.

## **1.2 Interpretation**

In the interpretation of this by-law, words in the singular include the plural and vice-versa, words in one gender include all genders, and "person" includes an individual, body corporate, partnership, trust and unincorporated organization.

Other than as specified above, words and expressions defined in the Act have the same meanings when used in these by-laws.

Any conflict arising due to the interpretation of the by-laws of the Corporation shall be resolved by a two-thirds majority vote of the board.

## **1.3 Relation to the IAH**

The Corporation operates within the framework provided by the rules of the IAH and shall, *inter alia*:

- a. File an annual report to the IAH containing such information as may be required by the IAH;
- b. Submit the name of a member of the board, normally the president, to the IAH to serve as the representative of the IAH on the board and to be the official correspondent with the IAH; and
- c. Collect fees on behalf of the IAH and register each member of the Corporation with the IAH. Fees collected on behalf of the IAH will be set by the IAH on an annual basis and will be submitted to the IAH annually by the date set by the IAH, or as otherwise instructed by IAH.

## **1.4 Corporate Seal**

The Corporation may have a corporate seal in the form approved from time to time by the board. If a corporate seal is approved by the board, the secretary of the Corporation shall be the custodian of the corporate seal, unless otherwise determined by the board

## **1.5 Execution of Documents**

Deeds, transfers, assignments, contracts, obligations and other instruments in writing requiring execution by the Corporation may be signed by any two (2) of its officers or directors. In addition, the board may from time to time direct the manner in which and the person or persons by whom a particular document or type of document shall be executed. Any person authorized to sign any document may affix the corporate seal (if any) to the document. Any signing officer may certify a copy of any instrument, resolution, by-law or other document of the Corporation to be a true copy thereof.

## **1.6 Financial Year**

The financial year end of the Corporation shall be determined by the board of directors.

## **1.7 Banking Arrangements**

The banking business of the Corporation shall be transacted at such bank, credit union, trust company or other firm or corporation carrying on a banking business in Canada or elsewhere as the board of directors may designate, appoint or authorize from time to time by resolution. The banking business or any part of it shall be transacted by an officer or officers of the Corporation and/or other persons as the board of directors may by resolution from time to time designate, direct or authorize.

## **1.8 Borrowing Powers**

The directors of the Corporation may, without authorization of the members, borrow money on the credit of the corporation; issue, reissue, sell, pledge or hypothecate debt obligations of the corporation; give a guarantee on behalf and mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the corporation, owned or subsequently acquired, to secure any debt obligation of the corporation.

## **1.9 Expenditures**

Except for the expenditure of funds greater than \$5000.00, the president has the authority to approve expenditures incurred by the Corporation in carrying out its objectives. The board, by two-thirds majority vote, has the authority to approve the expenditure of funds greater than \$5000.00 incurred by the Corporation in carrying out its objectives, including, without limitation, expenditures to support activities in all parts of Canada and elsewhere, including but not limited to conferences, field trips and other activities which may promote the understanding of hydrogeology.

## **1.10 Annual Financial Statements**

The Corporation shall complete annual financial statements, and shall send to the members a copy of the annual financial statements and other documents referred to in subsection 172(1) (Annual Financial Statements) of the Act or a copy of a publication of the Corporation reproducing the information contained in the documents. Instead of sending the documents, the Corporation may send a summary to each member along with a notice informing the member of the

procedure for obtaining a copy of the documents themselves free of charge. The Corporation is not required to send the documents or a summary to a member who, in writing, declines to receive such documents.

## **SECTION 2 - MEMBERSHIP - MATTERS REQUIRING SPECIAL RESOLUTION**

### **2.1 Membership Conditions**

Subject to the articles, there shall be six (6) classes of members in the Corporation, namely, Regular Members, Student Members, Associate Student Members, Retired Members, Life Members and Corporate Members. The board of directors of the Corporation may, by resolution, approve the admission of the members of the Corporation. Members may also be admitted in such other manner as may be prescribed by the board by resolution. Applications for memberships shall not be rejected for any unreasonable or arbitrary reasons. The following conditions of membership shall apply:

**(a) Regular Members:**

- (i) A "Regular Member" is an individual who has applied for membership in the Corporation and has been accepted by the board.
- (ii) Regular Members receive all journals, newsletters and other publications or information services that are normally offered at no charge by the Corporation and the IAH. They also receive reduced fees to attend conferences and other activities sponsored by the Corporation and the IAH, where such fee reduction or other benefits may be offered, as determined by the Corporation or the IAH from time to time.
- (iii) each Regular Member is entitled to receive notice of, attend and vote at all meetings of members and each such Regular Member shall be entitled to one (1) vote at such meetings.

**(b) Student Member:**

- (i) A "Student Member" is an individual who is attending an educational institute on a full time basis and has applied for membership in the Corporation and been accepted by the board.
- (ii) Student Members receive all journals, newsletters and other publications or information services that are normally offered at no



charge by the Corporation and the IAH. They also receive reduced fees to attend conferences and other activities sponsored by the Corporation and the IAH, where such fee reduction or other benefits may be offered, as determined by the Corporation or the IAH from time to time.

- (iii) each Student Member is entitled to receive notice of, attend and vote at all meetings of members and each such Student Member shall be entitled to one (1) vote at such meetings.
- (iv) Student membership normally will not exceed two years.

(c) **Associate Student Member:**

- (i) An "Associate Student Member" is a full time student at an educational institution who has applied for membership in the Corporation and been accepted by the board.
- (ii) Associate Student Members receive selected electronic information from the Corporation and the IAH but are not members of the IAH.
- (iii) Associate Student Members are not entitled to receive notice of, attend or vote at meetings of the members of the Corporation, nor may they sit on the board.

(d) **Retired Member:**

- (i) A "Retired Member" is an individual who has retired from full time employment but retains an active interest in the affairs of the Corporation and the IAH and who has applied for membership in the Corporation and been accepted by the board.
- (ii) Retired Members receive only selected publications and not the Hydrogeology Journal.
- (iii) each Retired Member is entitled to receive notice of, attend and vote at all meetings of members and each such Retired Member shall be entitled to one (1) vote at such meetings.

(e) **Life Member**

- (i) A “Life Member” is an individual who has applied for membership in the Corporation and has been accepted by the board as a member for a lifetime term.
  - (ii) Life Members receive all journals, newsletters and other publications or information services that are normally offered at no charge by the Corporation and the IAH. They also receive reduced fees to attend conferences and other activities sponsored by the Corporation and the IAH, where such fee reduction or other benefits may be offered, as determined by the Corporation or the IAH from time to time.
  - (iii) each Life Member is entitled to receive notice of, attend and vote at all meetings of members and each such Life Member shall be entitled to one (1) vote at such meetings.
- (f) **Corporate Member:**
- (i) A “Corporate Member” is a registered corporation that has applied for membership in the Corporation and been accepted by the board.
  - (ii) Corporate Members are provided membership in both the Corporation and the IAH. Corporate Members receive or are offered selected benefits by the Corporation and the IAH, as decided from time to time by these organizations but are not provided with publications.
  - (iii) Corporate Members are not entitled to receive notice of, attend or vote at meetings of the members of the Corporation, nor may they sit on the board.

Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendments to this section of the by-laws if those amendments affect membership rights and/or conditions described in paragraphs 197(1)(e), (h), (l) or (m).

## **2.2 Membership Transferability**

A membership may only be transferred to the Corporation. Pursuant to Section 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendment to add, change or delete this section of the by-laws.

## **2.3 Notice of Members Meeting**

Notice of the time and place of a meeting of members shall be given to each member entitled to vote at the meeting by the following means:

- (a) by mail, courier or personal delivery to each member entitled to vote at the meeting, during a period of 21 to 60 days before the day on which the meeting is to be held; or
- (b) by telephonic, electronic or other communication facility to each member entitled to vote at the meeting, during a period of 21 to 35 days before the day on which the meeting is to be held.

Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendment to the by-laws of the Corporation to change the manner of giving notice to members entitled to vote at a meeting of members.

## **2.4 Members Calling a Members' Meeting**

The board of directors shall call a special meeting of members in accordance with Section 167 of the Act, on written requisition of members carrying not less than 5% of the voting rights. If the directors do not call a meeting within twenty-one (21) days of receiving the requisition, any member who signed the requisition may call the meeting.

## **2.5 Absentee Voting at Members' Meetings**

Pursuant to section 171(1) (Absentee Voting) of the Act, a member entitled to vote at a meeting of members may vote by mailed-in ballot or by means of a telephonic, electronic or other communication facility if the Corporation has a system that:

- (a) enables the votes to be gathered in a manner that permits their subsequent verification, and
- (b) where voting is to remain anonymous, permits the tallied votes to be presented to the Corporation without it being possible for the Corporation to identify how each member voted.

Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendment to the by-laws of the Corporation to change this method of voting by members not in attendance at a meeting of members.

## **SECTION 3 - MEMBERSHIP - MATTERS REQUIRING ORDINARY RESOLUTION**

### **3.1           Membership Dues**

The annual membership fees payable by each class of Member shall be those fixed from time to time by a board resolution passed by a two-thirds affirmative vote. The board shall establish, on a calendar year basis, the membership fees and classes of membership fees that are required to be paid to join the Corporation. The Corporation shall include in their fees the collection of fees set from time to time by the IAH for membership in that Corporation and the needs of the Corporation (IAH-CNC) to fund local and national activities. The Corporation shall transfer membership fees and other information as required to the IAH to ensure that the members are registered as members of the IAH and receive the benefits of membership in that organization.

Members shall be notified in writing of the membership dues at any time payable by them and, if any are not paid within three (3) calendar months of the membership renewal date the members in default shall automatically cease to be members of the Corporation.

Annual fees shall not be prorated; however, all past journals for that year will be forwarded to the Member upon joining.

### **3.2           Termination of Membership**

A membership in the Corporation is terminated when:

- (a) the member dies, or, in the case of a member that is a corporation, the corporation is dissolved;
- (b) a member fails to maintain any qualifications for membership described in the section on membership conditions of these by-laws;
- (c) the member resigns by delivering a written resignation to the chair of the board of the Corporation in which case such resignation shall be effective on the date specified in the resignation;
- (d) the member is expelled in accordance with any discipline of members section or is otherwise terminated in accordance with the articles or by-laws;
- (e) the member fails to renew membership pursuant to section 3.1 hereof;
- (f) the member's term of membership expires; or

- (g) the Corporation is liquidated or dissolved under the Act.

### **3.3 Effect of Termination of Membership**

Subject to the articles, upon any termination of membership, the rights of the member, including any rights in the property of the Corporation, automatically cease to exist.

### **3.4 Discipline of Members**

The board shall have authority to suspend or expel any member from the Corporation for any one or more of the following grounds:

- (a) violating any provision of the articles, by-laws, or written policies of the Corporation;
- (b) carrying out any conduct which may be detrimental to the Corporation as determined by the board in its sole discretion;
- (c) for any other reason that the board in its sole and absolute discretion considers to be reasonable, having regard to the purpose of the Corporation.

In the event that the board determines that a member should be suspended or expelled from membership in the Corporation, the president, or such other officer as may be designated by the board, shall provide twenty (20) days notice of suspension or expulsion to the member, the terms of such suspension (as applicable) and shall provide reasons for the proposed suspension or expulsion. The member may make written submissions to the president, or such other officer as may be designated by the board, in response to the notice received within such twenty (20) day period. In the event that no written submissions are received by the president, the president, or such other officer as may be designated by the board, may proceed to notify the member that the member is suspended or expelled from membership in the Corporation. If written submissions are received in accordance with this section, the board will consider such submissions in arriving at a final decision and shall notify the member concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The board's decision shall be final and binding on the member, without any further right of appeal.

### **3.5 Proposals Nominating Directors at Annual Members' Meetings**

Subject to the Regulations under the Act, any proposal may include nominations for the election of directors if the proposal is signed by not less than 5% of members entitled to vote at the meeting at which the proposal is to be presented.

### **3.6 Cost of Publishing Proposals for Annual Members' Meetings**

The member who submitted the proposal shall pay the cost, if any, of including the proposal and any statement in the notice of meeting at which the proposal is to be presented unless otherwise provided by ordinary resolution of the members present at the meeting.

## **SECTION 4 - MEETINGS OF MEMBERS**

### **4.1 Place of Members' Meeting**

Subject to compliance with section 159 (Place of Members' Meetings) of the Act, meetings of the members may be held at any place within Canada determined by the board or, if all of the members entitled to vote at such meeting so agree, outside Canada.

### **4.2 Persons Entitled to be Present at Members' Meetings**

The only persons entitled to be present at a meeting of members shall be those entitled to vote at the meeting, the directors and the public accountant of the Corporation and such other persons who are entitled or required under any provision of the Act, articles or by-laws of the Corporation to be present at the meeting. Any other person may be admitted only on the invitation of the chair of the meeting or by resolution of the members.

### **4.3 Chair of Members' Meetings**

In the event that the chair of the board and the vice-chair of the board are absent, the members who are present and entitled to vote at the meeting shall choose one of those members present to chair the meeting.

### **4.4 Quorum at Members' Meetings**

A quorum at any meeting of the members (unless a greater number of members are required to be present by the Act) shall be 7 members present and entitled to vote at the meeting. If a quorum is present at the opening of a meeting of members, the members present may proceed with the business of the meeting even if a quorum is not present throughout the meeting.

### **4.5 Votes to Govern at Members' Meetings**

At any meeting of members every question shall, unless otherwise provided by the articles or by-laws or by the Act, be determined by a majority of the votes cast on the questions. In case of an equality of votes either on a show of hands

or on a ballot or on the results of electronic voting, the chair of the meeting in addition to an original vote shall have a second or casting vote.

#### **4.6 Participation by Electronic Means at Members' Meetings**

If the Corporation chooses to make available a telephonic, electronic or other communication facility that permits all participants to communicate adequately with each other during a meeting of members, any person entitled to attend such meeting may participate in the meeting by means of such telephonic, electronic or other communication facility in the manner provided by the Act. A person participating in a meeting by such means is deemed to be present at the meeting. Notwithstanding any other provision of this by-law, any person participating in a meeting of members pursuant to this section who is entitled to vote at that meeting may vote, in accordance with the Act, by means of any telephonic, electronic or other communication facility that the Corporation has made available for that purpose.

#### **4.7 Members' Meeting Held Entirely by Electronic Means**

If the directors or members of the Corporation call a meeting of members pursuant to the Act, those directors or members, as the case may be, may determine that the meeting shall be held, in accordance with the Act and the Regulations, entirely by means of a telephonic, electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.

### **SECTION 5 - DIRECTORS**

#### **5.1 Number of Directors**

The board shall consist of the number of directors specified in the articles. If the articles provide for a minimum and maximum number of directors, the board shall be comprised of the fixed number of directors as determined from time to time by the members by ordinary resolution or, if the ordinary resolution empowers the directors to determine the number, by resolution of the board. In the case of a soliciting corporation the minimum number of directors may not be fewer than three (3), at least two of whom are not officers or employees of the Corporation or its affiliates.

#### **5.2 Directors Requirements**

The directors shall at all times be voting members and shall be in compliance with these by-laws. To the extent possible, at least one director shall be elected from each of the following regions: British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Quebec and the Atlantic Provinces (the "Regional Directors").

Each Regional Director shall be required to represent and support the respective region to which he or she is from. Should a vacancy exist in the Regional Directors resulting in an unrepresented region, the board shall have discretion as to how and whether to fill such position.

### **5.3 Term of Office of Directors**

The directors shall be elected, by ordinary resolution of the voting members, to hold office for a term expiring not later than the close of the third annual meeting of members following the election.

### **5.4 Vacancy in Office**

Notwithstanding the Act, and in the absence of a written agreement to the contrary, the board may remove, whether for cause or without cause, any director of the Corporation.

### **5.5 Remuneration**

A director shall serve as such without remuneration and the director shall not directly or indirectly receive any profit from his position as such; provided that the director may be reimbursed for any expenses incurred by him in the performance of his duties. Nothing herein contained shall be construed to preclude any director from serving the Corporation as an officer or in any other capacity and receiving compensation therefore.

## **SECTION 6 - DIRECTORS' MEETINGS**

### **6.1 Calling of Meetings of Board of Directors**

Meetings of the board may be called by the chair of the board, the vice-chair of the board or any two (2) directors at any time. If the Corporation has only one director, that director may call and constitute a meeting.

### **6.2 Notice of Meeting of Board of Directors**

Notice of the time and place for the holding of a meeting of the board shall be given in the manner provided in the section on giving notice of meeting of directors of this by-law to every director of the Corporation not less than twenty (20) days before the time when the meeting is to be held. Notice of a meeting shall not be necessary if all of the directors are present, and none objects to the holding of the meeting, or if those absent have waived notice of or have otherwise signified their consent to the holding of such meeting. Notice of an adjourned meeting is not required if the time and place of the adjourned meeting is announced at the original meeting. Unless the by-law otherwise provides, no



notice of meeting need specify the purpose or the business to be transacted at the meeting except that a notice of meeting of directors shall specify any matter referred to in subsection 138(2) (Limits on Authority) of the Act that is to be dealt with at the meeting.

### **6.3 Regular Meetings of the Board of Directors**

The board may appoint a day or days in any month or months for regular meetings of the board at a place and hour to be named. Each year, there shall be at least one (1) regular meeting of the board. A copy of any resolution of the board fixing the place and time of such regular meetings of the board shall be sent to each director forthwith after being passed, but no other notice shall be required for any such regular meeting except if subsection 136(3) (Notice of Meeting) of the Act requires the purpose thereof or the business to be transacted to be specified in the notice.

### **6.4 Special Meetings of the Board of Directors**

The president may call, and is required to call upon request by at least two (2) directors, a special meeting of the board at a place and hour chosen by the president. There shall be not less than five (5) business days' notice of such special meetings setting out the business to be transacted, and no other business shall be conducted at the meeting.

### **6.5 Votes to Govern at Meetings of the Board of Directors**

At all meetings of the board, every question shall be decided by a majority of the votes cast on the question. In case of an equality of votes, the chair of the meeting in addition to an original vote shall have a second or casting vote.

### **6.6 Committees of the Board of Directors**

The board may from time to time appoint any committee or other advisory body, as it deems necessary or appropriate for such purposes and, subject to the Act, with such powers as the board shall see fit. Any such committee may formulate its own rules of procedure, subject to such regulations or directions as the board may from time to time make. Any committee member may be removed by resolution of the board of directors. The board shall appoint the chair of any committee.

## **SECTION 7 - OFFICERS**

### **7.1 Appointment of Officers**

The board may designate the offices of the Corporation, appoint officers for a 3-year term or more frequent basis, specify their duties and, subject to the Act, delegate to such officers the power to manage the affairs of the Corporation. A director may be appointed to any office of the Corporation. An officer may, but need not be, a director unless these by-laws otherwise provide. Two or more offices may be held by the same person. Officers shall be subject to removal by resolution of the board at any time with or without cause.

### **7.2 Remuneration of Officers**

Remuneration of all officers, agents and employees and committee members shall be fixed by the board by resolution. Such resolution shall have force and effect only until the next meeting of the members when such resolutions shall be confirmed by resolution of voting members, or in the absence of such confirmation by the voting members, then the remuneration to such officers, agents or employees and committee members shall cease to be payable from the date of such meeting of members.

### **7.3 Description of Offices**

Unless otherwise specified by the board (which may, subject to the Act modify, restrict or supplement such duties and powers), the offices of the Corporation, if designated and if officers are appointed, shall have the following duties and powers associated with their positions:

- (a) President – The president shall be elected as a director by the members and shall serve as the chief executive officer of the Corporation. The president shall be responsible for implementing the strategic plans and policies of the Corporation. The president shall, subject to the authority of the board, have general supervision of the affairs of the Corporation. The president shall serve as the chair of the board and shall, when present, preside at all meetings of the board of directors and of the members.
- (b) Vice-President – The vice-president shall be elected as a director by the members. If the president is absent or is unable or refuses to act, the vice-president, if any, shall, when present, preside at all meetings of the board of directors and of the members. The vice-president shall have such other duties and powers as the board may specify.

- (c) Secretary – If appointed, the secretary shall attend and be the secretary of all meetings of the board, members and committees of the board. If the secretary is unable to attend a meeting the meeting chair shall appoint a person to record the minutes and provide them to the secretary. The secretary shall enter or cause to be entered in the Corporation's minute book, minutes of all proceedings at such meetings; the secretary shall give, or cause to be given, as and when instructed, notices to members, directors, the public accountant and members of committees; the secretary shall be the custodian of all books, papers, records, documents and other instruments belonging to the Corporation.
- (d) Treasurer – If appointed, the treasurer shall have full custody of the funds and securities of the Corporation and shall keep full and accurate assets, liabilities, receipts and disbursements of the Corporation in the books belonging to the Corporation and shall deposit all monies, securities and other valuable effects in the name and to the credit of the Corporation in such chartered bank or trust company, or, in the case of securities, in such registered dealer and securities as may be designated by the board from time to time. He shall disburse the funds of the Corporation as may be directed by proper authority taking proper vouchers for such disbursements, and shall render to the president and other directors at the regular meeting of the board, or whenever they may require it, an accounting of all the transactions and a statement of the financial position of the Corporation. He shall perform such duties as may from time to time be directed by the board.
- (e) Other Offices – the duties of all other officers of the Corporation, including, without limitation, the communications officer and the membership officer, shall be such as the terms of their engagement call for or the board requires of them.

#### **7.4 Duties of Officers may be Delegated**

In case of the absence or inability to act of any officer of the Corporation or for any other reason that the board may deem sufficient, the board may delegate all or any of the powers of any such officer to any other officer or to any director for the time being.

#### **7.5 Vacancy in Office**

In the absence of a written agreement to the contrary, the board may remove, whether for cause or without cause, any officer of the Corporation. Unless so removed, an officer shall hold office until the earlier of:

- (a) the officer's successor being appointed,

- (b) the officer's resignation,
- (c) such officer ceasing to be a director (if a necessary qualification of appointment) or
- (d) such officer's death.

If the office of any officer of the Corporation shall be or become vacant, the directors may, by resolution, appoint a person to fill such vacancy.

## **SECTION 8 - NOTICE**

### **8.1 Method of Giving Any Notice**

Any notice (which term includes any communication or document), other than notice of a meeting of members or a meeting of the board of directors, to be given (which term includes sent, delivered or served) pursuant to the Act, the articles, the by-laws or otherwise to a member, director, officer or member of a committee of the board or to the public accountant shall be sufficiently given:

- (a) if delivered personally to the person to whom it is to be given or if delivered to such person's address as shown in the records of the Corporation or in the case of notice to a director to the latest address as shown in the last notice that was sent by the Corporation in accordance with section 128 (Notice of directors) or 134 (Notice of change of directors);
- (b) if mailed to such person at such person's recorded address by prepaid ordinary or air mail;
- (c) if sent to such person by telephonic, electronic or other communication facility at such person's recorded address for that purpose; or
- (d) if provided in the form of an electronic document in accordance with Part 17 of the Act.

A notice so delivered shall be deemed to have been given when it is delivered personally or to the recorded address as aforesaid; a notice so mailed shall be deemed to have been given when deposited in a post office or public letter box; and a notice so sent by any means of transmitted or recorded communication shall be deemed to have been given when dispatched or delivered to the appropriate communication company or agency or its representative for dispatch. The secretary may change or cause to be changed the recorded address of any member, director, officer, public accountant or member of a committee of the

board in accordance with any information believed by the secretary to be reliable. The declaration by the secretary that notice has been given pursuant to this by-law shall be sufficient and conclusive evidence of the giving of such notice. The signature of any director or officer of the Corporation to any notice or other document to be given by the Corporation may be written, stamped, type-written or printed or partly written, stamped, type-written or printed.

## **SECTION 9 - INVALIDITY, OMISSIONS AND ERRORS**

### **9.1 Invalidity of any Provisions of this By-law**

The invalidity or unenforceability of any provision of this by-law shall not affect the validity or enforceability of the remaining provisions of this by-law.

### **9.2 Omissions and Errors**

The accidental omission to give any notice to any member, director, officer, member of a committee of the board or public accountant, or the non-receipt of any notice by any such person where the Corporation has provided notice in accordance with the by-laws or any error in any notice not affecting its substance shall not invalidate any action taken at any meeting to which the notice pertained or otherwise founded on such notice.

## **SECTION 10 - DISPUTE RESOLUTION**

### **10.1 Mediation and Arbitration**

Disputes or controversies among members, directors, officers, committee members, or volunteers of the Corporation are as much as possible to be resolved in accordance with mediation and/or arbitration as provided in the section on dispute resolution mechanism of this by-law.

### **10.2 By-laws and Effective Date**

Subject to the articles, the board of directors may, by resolution, make, amend or repeal any by-laws that regulate the activities or affairs of the Corporation. Any such by-law, amendment or repeal shall be effective from the date of the resolution of directors until the next meeting of members where it may be confirmed, rejected or amended by the members by ordinary resolution. If the by-law, amendment or repeal is confirmed or confirmed as amended by the members it remains effective in the form in which it was confirmed. The by-law, amendment or repeal ceases to have effect if it is not submitted to the members at the next meeting of members or if it is rejected by the members at the meeting.

This section does not apply to a by-law that requires a special resolution of the members according to subsection 197(1) (fundamental change) of the Act because such by-law amendments or repeals are only effective when confirmed by members.

**CERTIFIED** to be By-law No. 1 of the Corporation, as enacted by the directors of the Corporation by resolution on the \_\_\_\_ day of \_\_\_\_\_, 2016 and confirmed by the members of the Corporation by special resolution on the \_\_\_\_ day of \_\_\_\_\_, 2016.

DATED as of the \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

## **IAH-CNC President's Report**

May 25, 2016

Well, there hasn't been a dull moment since I took over the reigns as President last October at the Annual General Meeting that was held in conjunction with the Waterloo 2015 conference. As an election year, several of the Directors did not seek reappointment to the Board after serving for many years. Grant Ferguson who served as President, Harm Maathuis as Vice-President and the Saskatchewan Rep, Martin Stewart as Treasurer, Joanne Thompson as Communications Officer, and Nell van Welsum as Secretary. Some of these Directors were replaced by existing Board members (Mark Bietting as Vice-President, and Stephen di Biase as Communications Officer). New to the Board are Kimberly Gilder who serves as Treasurer, Heather Wilson as Secretary and Ontario Rep 2, Kristina Anderson as Membership Officer, Nolan Shaheen as the Saskatchewan Rep, and Laurie Welch as the BC Rep. Remaining on the Board are Mark King (Atlantic Region Rep), Marie Larocque (Quebec Rep), Natalya Tkach (Ontario Rep 1), Jeff Bell (Manitoba Rep) and Frank Magdich (Alberta Rep). I wish to express my appreciation to the former Board members for their serve to the IAH-CNC, and to welcome the new Board members. I also want to thank the members of the Executive Committee who act to provide oversight to the Board.

Last fall, the Board of Directors created a new position of Executive Assistant, and Bob Betcher, long-standing member of the Association and former President (among other positions), was appointed to this position. Over the past several months, I have been working closely with Bob and Heather to ensure the smooth transition of the Board of Directors. The past few months have not been entirely smooth, however. At the AGM last October, we made an error and did not approve the Articles of Continuance for the Corporation. In late February, we received notice from Industry Canada that the Corporation would be dissolved within 120 days if we did not file for continuance. Needless to say, I will breathe a sigh of relief when the Special Resolution is passed at this year's AGM. Associated with the Articles of Continuance are the revised by-laws, which must also be approved by Special Resolution at the AGM. Bob and I have worked hard to ensure that these new by-laws, which now conform to the new Not-for-Profit Act, are as consistent as possible with the old by-laws of the Association. The Board of Directors voted unanimously to recommend to the members that the Special Resolution be approved by the members.

Our total membership at the end of October in 2015 was 362. This year (as of May 2016) we have 306 corporate and individual members, while some 137 members have not yet paid their membership dues. So, if you haven't renewed your membership for 2016, please do so as soon as possible so you don't miss out on your free subscription to Hydrogeology Journal! You may have noticed that our membership drive was earlier than in past years. We are now targeting late November – early December so that we can get a jump start on the new year and make our transfer to the IAH by April.

As our new Communications Officer, Stephen di Biase has now become a master at our website and has been keeping it up to date with our various activities and information to members. Stephen is also preparing the June Newsletter, so if you have something to share, please send a note to Stephen.

I am pleased to say that we have an excellent lineup of conferences for the coming years, extending to 2019. These conferences will take place across the country, and we will be partnering with various groups, both national and international, as well as hosting a symposium in Alberta in 2017 in partnership with the IAH Commission on Regional Groundwater Flow. I will provide more information about these various conferences in the upcoming Newsletter, but I would like to mention that I have appointed Brian Smerdon as our new conference coordinator. Thank you Brian for agreeing to help the IAH-CNC in this capacity.

Internationally, the IAH had a very successful meeting in Rome, and preparations are well underway for the Congress in Montpellier. As you may know, the IAH is celebrating its 60<sup>th</sup> anniversary this year. The various IAH Commissions and Networks have also been active, and I encourage members to visit the IAH Commissions and Networks webpage for more information on how to get involved if you are interested in a specific hydrogeology topic.

Finally, in memory of Canada's groundwater pioneers, the IAH-CNC sponsored a chapter (Chapter 15: Water: A Clear Necessity) in a new book "Four Billion Years and Counting". We received two copies of the book and will be awarding them to the Toth awardees over the next two years.

I look forward to an exciting year ahead.



# IAH-CNC ANNUAL FINANCIAL SUMMARY

		2015	2014	2013	2012	2011	2010	2009
REVENUE	Membership	\$ 39,843.65	\$ 36,066.80	\$ 28,443.98	\$ 37,777.95	\$ 38,984.86	\$ 36,014.66	\$ 1,170.36
	Conferences Income	\$ 34,467.14	\$ 12,305.11	\$ 103,776.84	\$ 14,939.20	\$ 5,230.98	\$ 44,905.60	\$ 22,519.83
	Advertising	\$ 1,200.00	\$ -	\$ 1,150.00	\$ 600.00	\$ 1,200.00	\$ -	\$ 975.00
	Interest Income	\$ -	\$ -	\$ 0.16	\$ -	\$ -	\$ 525.57	\$ 722.68
	Bank Refund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51.16	\$ -
	Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,719.41	\$ 10,343.56
		<b>\$ 75,510.79</b>	<b>\$ 48,371.91</b>	<b>\$ 133,370.98</b>	<b>\$ 53,317.15</b>	<b>\$ 45,415.84</b>	<b>\$ 88,216.40</b>	<b>\$ 35,731.43</b>
EXPENSE	IAH International	\$ 26,528.55	\$ 82,491.81	\$ 25,623.54	\$ 26,866.77	\$ 32,294.49	\$ 32,383.66	\$ 36,794.74
	CFES Membership	\$ 1,200.00	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -	\$ 2,250.00	\$ -
	CGS Membership	\$ 1,469.00	\$ 1,123.50	\$ 1,975.00	\$ 3,375.00	\$ 425.00	\$ 2,320.00	\$ 3,472.50
	Conferences Expense	\$ 9,010.79	\$ 6,000.00	\$ -	\$ 1,747.74	\$ 15,464.86	\$ 8,000.00	\$ 12,048.86
	Field Trips	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,700.79	\$ -
	Directors Attending Other Meetings	\$ -	\$ -	\$ 5,479.25	\$ 2,876.38	\$ 1,473.76	\$ 1,743.00	\$ 678.38
	Local Lectures	\$ 110.75	\$ 590.94	\$ 1,892.75	\$ 627.01	\$ 118.38	\$ 624.69	\$ -
	Awards/Donations	\$ 2,500.00	\$ 756.12	\$ 3,521.84	\$ 4,916.83	\$ 800.00	\$ -	\$ 500.00
	CanGeo Reference	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00	\$ -	\$ -
	IAH Newsletter	\$ -	\$ -	\$ 9,965.54	\$ 1,872.73	\$ 6,403.33	\$ 4,722.77	\$ 1,798.87
	Website	\$ 189.00	\$ 443.59	\$ 622.23	\$ 478.17	\$ 504.00	\$ 847.88	\$ 282.00
	Incorporation Fees	\$ -	\$ 121.40	\$ 30.00	\$ -	\$ -	\$ 2,895.12	\$ -
	Accounting	\$ -	\$ 1,207.50	\$ 2,839.23	\$ 2,912.00	\$ -	\$ -	\$ -
	Insurance	\$ 1,809.69	\$ 1,771.20	\$ 1,609.20	\$ 1,594.30	\$ -	\$ -	\$ -
	Bank Service Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70.04	\$ 31.50
	IAH Admin	\$ -	\$ -	\$ -	\$ 39.90	\$ 354.06	\$ 618.77	\$ 171.95
	Other Expense	\$ 8.50	\$ 551.69	\$ 26.55	\$ -	\$ 30.00	\$ -	\$ 108.50
		<b>\$ 42,826.28</b>	<b>\$ 96,257.75</b>	<b>\$ 53,585.13</b>	<b>\$ 48,506.83</b>	<b>\$ 59,067.88</b>	<b>\$ 65,176.72</b>	<b>\$ 55,887.30</b>
NET INCOME		<b>\$ 32,684.51</b>	<b>-\$ 47,885.84</b>	<b>\$ 79,785.85</b>	<b>\$ 4,810.32</b>	<b>-\$ 13,652.04</b>	<b>\$ 23,039.68</b>	<b>-\$ 20,155.87</b>
SUBGROUPS	Membership	\$ 32,684.51	-\$ 47,885.84	\$ 79,785.85	\$ 4,810.32	-\$ 13,652.04	\$ 23,039.68	-\$ 20,155.87
	Conferences & Fieldtrips	10,646.10	(48,748.51)	845.44	6,336.18	6,265.37	(939.00)	(39,096.88)
	Advertising and Promotion	25,456.35	6,305.11	103,776.84	13,191.46	(10,233.88)	28,204.81	10,470.97
	Accounting and Legal	1,011.00	(443.59)	(9,437.77)	(1,750.90)	(5,707.33)	(5,570.65)	(1,105.87)
	Donations	(1,809.69)	(3,100.10)	(4,478.43)	(4,506.30)	-	(2,895.12)	-
	Meetings and Conventions	(2,500.00)	(756.12)	(3,521.84)	(4,916.83)	(2,000.00)	-	(500.00)
	Office	(110.75)	(590.94)	(7,372.00)	(3,503.39)	(1,592.14)	(2,367.69)	(678.38)
	Banking	(8.50)	(551.69)	(26.55)	(39.90)	(384.06)	(618.77)	(280.45)
	Other	-	-	0.16	-	-	506.69	691.18
		-	-	-	-	-	6,719.41	10,343.56

## **2015 IAH-CNC Financial Summary**

### **1) Changes to the Financial Reporting**

To date, the financial reporting year has coincided with the calendar year, ending on December 31<sup>st</sup>. A decision was made during the previous executive meeting to change the financial reporting period to April 30<sup>th</sup> of the following year. This would bring/keep IAH-CNC in compliance with the new NFP rules we'll be governed by going forward which required issuance and approval of financial statements at an AGM within a set period of time following the end of our fiscal year.

In order to correct this, the 2015 financial statement being reported here covers slightly more than one year, extending from January 1, 2015 until April 30<sup>th</sup>, 2016. Future financial statements will report the fiscal activity of the IAH-CNC May 1<sup>st</sup> to April 30<sup>th</sup> each year.

### **2) Conferences**

The IAH conference that occurred in Waterloo in October 2015 was profitable for the IAH-CNC. Following the pay out of costs to Gibson for organizing the event on our behalf, the final proceeds of the conference, minus some additional expenses included in the conference expenses section were \$30,163.70.

Conference expenses included in the 2015 income statement include costs associated with IAH support of various conferences in 2015, amounting to \$4,707.35.

### **3) Membership**

Membership dues collected during this fiscal period amount to \$39,843.65. It should be noted that the majority of this money either has been transferred to the IAH in the UK as is required, or will be shortly once the 2016 membership numbers are finalized. This process has been taking a little longer this year due to turnover in the Membership Director role during the height of the 2016 membership renewal period. This amount also includes multiple dual memberships with the CGS and CFES, which these funds have been or shortly will be transferred to those respective agencies.

The membership fees that have already been paid to the IAH in the UK during the 2015 fiscal year have consisted of \$26,258.55 to date, with membership fees paid to the CGS and CFES in the amounts of \$1,469.00 and \$1,200.00, respectively.

### **4) Awards**

The total awarded in 2015 related to the Toth Awards were \$2,500.

### **5) Advertising**

Total advertising proceeds in 2015 consisted of \$1,200, all related to advertisements included in the IAH-CNC newsletter.