

**2018 Annual General Meeting
International Association of Hydrogeologists – Canadian National Chapter
GeoEdmonton 2018 Conference, Shaw Conference Centre, Edmonton, AB
September 25, 2018**

MEETING MINUTES (Draft)

The 2018 Annual General Meeting (AGM) of the IAH-CNC membership was held on Tuesday, September 25, 2018. The meeting was chaired by IAH-CNC President Diana Allen.

1. CALL TO ORDER AND INTRODUCTIONS

Diana Allen called the meeting to order at 5:30 p.m. MDT after it was confirmed that a quorum was present. A list of attendees has been retained with the meeting's records.

2. APPROVAL OF THE AGENDA

MOTION FROM FLOOR: To approve and proceed with the published Agenda. Moved by Grant Ferguson; seconded by Hartmut Holländer.

Diana asked if anyone was opposed to the motion. No one opposed. Diana declared the motion: **Carried.**

3. APPROVAL OF MINUTES FROM THE PREVIOUS AGM

Diana Allen noted that the Minutes of the 2017 IAH-CNC AGM were sent to the membership via email as part of the 2018 AGM package.

Diana Allen asked if there were any errors or omissions in the 2017 AGM Minutes. None were raised. Diana Allen said she would entertain a motion from the floor that the Minutes of the 2017 Annual General Meeting of the IAH-CNC be adopted.

MOTION FROM FLOOR: The Minutes of the 2017 Annual General Meeting of the IAH-CNC, held on October 2, 2017 in Ottawa, be adopted. Moved by Christina Trotter; seconded by Gavin Kennedy.

Diana Allen asked if anyone was opposed to the motion. No one opposed. Diana declared the motion: **Carried.**

4. BUSINESS ARISING FROM THE MINUTES

Diana Allen noted that the financial reporting for the May 1, 2017 to April 30, 2018 fiscal year is discussed in this meeting's agenda item 6. Treasurer's Report.

5. PRESIDENT'S REPORT

Diana Allen noted that the *President's Report* dated September 6, 2018 was sent to the membership via email as part of the 2018 AGM package. Diana presented highlights from the report including:

- This is election year for the IAH-CNC Board of Directors. Diana Allen thanked all of the Board members for their dedication and effort over the past three years, and thanked Bob Betcher for his assistance.
- IAH-CNC Conferences and Events: GeoOttawa2017, held in Ottawa in October 2017 in partnership with the Canadian Geotechnical Society (CGS), was a great success; the IAH participated in an international conference "Resources for Future Generations" that was held in Vancouver June 16-21, 2018; and, the IAH-CNC has partnered with the CGS to host this GeoEdmonton 2018 conference. Diana thanked Brian Smerdon for his representation of the IAH-CNC on the GeoEdmonton 2018 Local Organising Committee.
- IAH-CNC's next big conference is the Geological Association of Canada – Mineralogical Association of Canada – International Association of Hydrogeologists (GAC-MAC-IAH) conference in Quebec City, May 12 to 15, 2019. A variety of groundwater-related sessions have been organized, and the call for abstracts is forthcoming. This is the first time that IAH-CNC has partnered with GAC-MAC on a national conference.
- IAH-CNC regional representatives organized a variety of local events over the past year. Diana thanked the regional representatives for all their work.
- 2017 was another successful year for awarding IAH-CNC's Scholarship for Graduate Studies in Hydrogeology; the 2017 recipient was Jacek Scibek, a PhD candidate at McGill University. Diana referred the other IAH-CNC awards (ref: <http://www.iah.ca>).
- Diana Allen noted that the following IAH-CNC Board members are not standing for re-election: Heather Wilson, Secretary, and Ontario representative; Stephen Di Biase, Communications Director; Marie Larocque, Québec representative; and, Mark King, Atlantic Region representative. Diana thanked them for their service.

Diana Allen asked if there were any questions on the President's Report. A question was asked about the IAH-CNC's involvement in the "Resources for Future Generations" conference. Diana Allen reported that the IAH was a sponsor of the conference and the IAH-CNC organized two sessions with a groundwater focus.

Diana Allen entertained a motion to have the President's Report for 2018 accepted as presented.

MOTION FROM FLOOR: The President's Report for 2018 be accepted as presented by the President. Moved by Larry Bentley; seconded by Brian Smerdon.

Diana Allen asked if anyone was opposed to the motion. No one opposed. Diana declared the motion: **Carried.**

6. TREASURER'S REPORT

Diana Allen noted that the *IAH-CNC Annual Financial Summary* was sent to the membership via email as part of the 2018 AGM package (as *2017-2018 Master Balance Sheet pdf*). Diana reported that following the IAH-CNC Board's review of the financial summary at the October 23, 2018 Board meeting, some changes and corrections were made to the document. The revised financial summary was presented to the meeting and is appended to these minutes.

Diana Allen asked the Treasurer, Kim Gilder, to present the summary.

Kim Gilder, Treasurer, attended the meeting by teleconference, and spoke to several items on the revised financial summary; including a comparison of the 2017/2018 and 2016/2017 entry amounts:

- In the financial summary circulated with the AGM package, invoices from the current year were included in the previous year expenses by error, and this has been corrected in the financial summary being presented;
- The increase in membership income in 2017/2018, compared to the 2016/2017 income, was due to rate increases put in place last year; and
- IAH-CNC website costs have increased; however, the changes allowed for a new membership registration process which has reduced the cost of membership registration by several thousands of dollars.

Diana Allen referred to the funding of the Scholarship for Graduate Studies in Hydrogeology and the \$5,000 replenishment of the scholarship fund, from general operating funds, each year the scholarship is awarded. This maintains the Scholarship fund at \$50,000.

Diana Allen asked if there were any questions on the Treasurer's Report. Questions posed included:

- How the balance was arrived at for the years on the summary? Diana Allen referred to the expenditures listed in the summary;
- Where does the money come from to pay for the various expenditures? Kim Gilder reported that the IAH-CNC bank balance at the beginning of the 2017/2018 fiscal year was \$128K and that the bank account balance is currently \$112K;
- The IAH contribution has increased notably; what would be the reason for the increase? Diana Allen noted that the IAH fees have been increasing steadily over the past few years. The IAH-CNC membership fees were increased last year to regain some ground between the IAH charges and what the IAH-CNC collects from membership to cover those IAH fees. The IAH-CNC membership rates will not be increased in 2018.

- Are the IAH fees paid by the IAH-CNC on a per person basis? Diana Allen stated yes, the fees are on a per member basis. Kim Gilder spoke to the savings of the new membership registration system, where the costs of the new membership registration process averages out to a 2.5% cost per transaction (totalling \$700 for this year) and the previous process (RegOnLine) cost 5% per transaction with a total cost of several thousands (e.g., \$3,600).

Following the questions on the financial summary, Diana Allen reported that the financial statements from the public accountant (PA)'s review for the May 1, 2017 to April 30, 2018 fiscal year will be posted on the IAH-CNC website as soon as the Board has reviewed and approved the statements. Membership will be notified of the posting of the statements.

Diana Allen entertained a motion to accept the 2018 Treasurer's Report as presented.

MOTION FROM FLOOR: The 2018 Treasurer's Report as presented be accepted. Moved by Frank Magdich; seconded by David Toop.

Diana Allen asked if anyone was opposed to the motion. No one opposed. Diana declared the motion: **Carried.**

Diana Allen thanked Kim Gilder for the report.

Diana Allen entertained a motion to waive the appointment of a PA for the May 1, 2018 to April 30, 2019 fiscal year.

MOTION FROM FLOOR: The members resolve not to appoint a PA for the May 1, 2018 to April 30, 2019 fiscal year. Moved by Grant Ferguson; seconded by Laurie Welch.

Diana Allen asked if there were any questions regarding the motion. A number of questions were raised regarding a PA review engagement. A discussion followed, after which Diana Allen asked if anyone was opposed to the motion. Some members were opposed and therefore Diana Allen declared the motion: **Failed.**

MOTION FROM FLOOR: The members resolve to appoint Hogg Shain & Scheck Chartered Professional Accountants to prepare financial statements on a review basis for the May 1, 2018 to April 30, 2019 fiscal year. Moved by Gavin Kennedy; seconded by Hartmut Holländer.

Diana Allen asked if anyone was opposed to the motion. No one opposed. Diana declared the motion: **Carried**

Diana Allen noted that due to the timing of the next AGM, i.e., May 12 to 15, 2019, it will not be possible to present the PA's financial statements for the 2018-2019 fiscal year at that AGM.

7. MEMBERSHIP REPORT

Diana Allen presented highlights from the *2017-2018 Membership Director's Report*, on behalf of Membership Director Kristina Anderson, who was unable to attend the meeting:

- To date, our membership for 2018 is 330; this represents a slight decline from 2017 membership of 349; IAH-CNC membership numbers remained relatively flat despite the membership fee increase.
- The new registration system has resulted in a number of improvements including improved membership records, more support for Membership Director's tasks, and more transparency in the transactions.

Diana Allen asked if there were any questions. No questions were asked.

8. COMMUNICATIONS REPORT

Diana Allen presented highlights from the *2017-2018 Communications Director's Report*, on behalf of Communications Director Stephen Di Biase, who was unable to attend the meeting:

- The key means of communication with members continues to be the newsletter (IAH-CNC Bulletin), the IAH-CNC website and e-mail notices.
- In 2018, the most popular articles on the IAH-CNC website included:
 - Membership - approximately 3,500 hits
 - GeoEdmonton 2018 - approximately 2,750 hits
 - IAH International – approximately 1,570 hits
 - Newsletters - approximately 2,250 hits

Diana Allen noted that the Board has decided to update IAH-CNC website and asked if anyone has thoughts on the website to please contact Diana.

A question was raised about the website update subcommittee membership. Diana Allen reported that currently the Communication and Membership Directors, the President and a representative from the Early Career Hydrogeologist Network (ECHN) were on the committee.

Diana Allen asked if there were any further questions. No further questions were asked.

9. ENGAGEMENT WITH MEMBERS

Regional Activities

Diana Allen noted that some of the regional representative's reports had been received and others were pending. [Post meeting note: all of the regional reports have been received and all the report are appended to these minutes.]

Diana referred to some of the local events that were held over the last year including an all day event in British Columbia, the hydrogeology webinars sponsored by the Réseau Québécois sur les eaux souterraines (RQES) and shared with the Ontario region membership via notices forwarded by the Ontario region representative, and the 2018 Regional-Scale Groundwater Geoscience in Southern Ontario 2-day event: an Ontario Geological Survey, Geological Survey of Canada, and Conservation Ontario Open House in Guelph, Ontario which was supported through the IAH-CNC's Ontario Region budget.

Diana asked that if anyone has ideas for activities in their local areas to please pass these ideas on to their regional representative, or directly to Diana.

ECHN Update

Early Career Hydrogeologist Network – the ECHN representative was not able to attend the meeting.

Diana Allen noted that the ECHN is still recruiting members and looking for ways to link with the CGS Young Professionals. The IAH-CNC continues to support the ECHN.

Diana Allen asked if there were any questions. No questions were asked.

10. ELECTION OF DIRECTORS

Diana Allen introduced the IAH-CNC members who have agreed to stand for election to the IAH-CNC Board of Directors for the 2018-2021 three-year term. This slate of nominees are as follows:

Diana Allen Pitt Meadows, British Columbia	
Kristina Anderson Waterdon, Ontario	
Kim Gilder East Garafraxa, Ontario	
Barret Kurylyk Halifax, Nova Scotia	
Brian Smerdon Edmonton, Alberta	
Gavin Kennedy Halifax, Nova Scotia	Regional Director, Atlantic
Éric Rosa Abitibi-Témiscamingue, QC	Regional Director, Québec

Tessa Di Iorio Ottawa, Ontario	Regional Director(2), Ontario
Nataliya Tkach Richmond Hill, Ontario	Regional Director(1), Ontario
Jeff Bell Winnipeg, Manitoba	Regional Director, Manitoba
Nolan Shaheen Moose Jaw, Saskatchewan	Regional Director, Saskatchewan
Frank Magdich Calgary, Alberta	Regional Director, Alberta
Laurie Welch Kelowna, British Columbia	Regional Director, British Columbia

Diana Allen asked if there were any nominations from the floor. No nominations were received from the floor.

Diana Allen said she would entertain a motion from the floor to elect the named nominees as Directors of the IAH-CNC.

MOTION FROM FLOOR: To elect the following nominees as Directors of IAH-CNC to hold office for the 2018 to 2021 term. Moved by Larry Bentley; seconded by Sylvain Gagné.

- Diana Allen
- Kristina Anderson
- Kim Gilder
- Barret Kurylyk
- Brian Smerdon
- Gavin Kennedy
- Éric Rosa –Québec Regional Director
- Tessa Di Iorio – Ontario Regional Director
- Nataliya Tkach – Ontario Regional Director
- Jeff Bell – Manitoba Regional Director
- Nolan Shaheen – Saskatchewan Regional Director
- Frank Magdich – Alberta Regional Director
- Laurie Welch - British Columbia Regional Director

Diana Allen declared the motion: **Carried.**

11. OTHER BUSINESS

Diana Allen asked if there were any items of Other Business to be raised before the assembly.

A question was asked regarding IAH-CNC international activities. Diana Allen noted the following items: Joanne Thompson, IAH-CNC member, is Vice-President North America for the IAH and serves on the IAH Council; Grant Ferguson, IAH-CNC Past President, is Chair of the IAH Groundwater and Energy Commission and works with colleagues at the international level through that Commission; IAH-CNC members attended the 45th IAH Congress in Daejeon, Korea – Groundwater and Life: Science and Technology into Action – September 9 to 14, 2018; and the IAH-CNC President keeps in contact with the IAH U.S. National Chapter.

12. NEXT ANNUAL GENERAL MEETING

Diana Allen informed the assembly that the IAH-CNC's next AGM will be convened in May of 2019 at the GAC-MAC-IAH conference, May 12 to 15, in Québec City.

13. ADJOURNMENT

MOTION FROM FLOOR: To adjourn the meeting. Moved by Laurra Olmsted; seconded by Brian Smerdon.

Diana Allen declared the motion: **Carried.** The meeting was adjourned at 6: 30 p.m. MDT

Minutes recorded by: Heather Wilson, IAH-CNC Secretary

Draft Minutes approved by Board: November 8, 2018, IAH-CNC Board Meeting

Minutes approved: [date, AGM 2019 meeting, pending]

Appended Documents
IAH-CNC AGM October 2, 2017 Minutes - approved draft for 2018 AGM
IAH-CNC President's Report dated September 6, 2018
Draft IAH-CNC Annual Financial Summary (2017-2018) v1 and v2
2017-2018 IAH-CNC Membership Director Report
2017-2018 IAH-CNC Communication Director Report
2017-2018 IAH-CNC Atlantic Region Director's Report
2017-2018 IAH-CNC Québec Director's Report
2017 -2018 IAH-CNC Ontario Directors' Report
2017-2018 IAH-CNC Manitoba Director's Report

Appended Documents
2017-2018 IAH-CNC Saskatchewan Director's Report
2017-2018 IAH-CNC Alberta Director's Report
2017-2018 IAH-CNC British Columbia Director's Report